

IT TECHNICAL MANAGER

Welcome from the Emmaus Catholic Academy Trust

We would like to take this opportunity to thank you for your interest in the advertised role of IT Technical Manager within the Central Team. Emmaus CAT (Diocese of Salford) is a growing Catholic Academy Trust with a footprint covering Manchester, Oldham, Stockport, Tameside and Trafford.

We believe that the IT Technical Manager will contribute significantly to the strategic direction of the CAT over the coming months and years, and we are excited for the future of the Emmaus Catholic family of schools.

Emmaus Catholic Academy Trust is one of three Catholic Academy Trusts serving the Diocese of Salford. The Diocese of Salford provides Catholic Academy Trusts, schools and colleges for the following reasons:

- To assist in the mission of making Christ known to all people;
- To assist parents, who are the prime educators of their children, in the education and religious formation of their children;
- To be of service to the local Church – the Diocese – the Parish and the Christian home;
- To be of service to society.

Working with the Central Team we are very much looking forward to recruiting an innovative IT Technical Manager. The successfully appointed candidate will join our central team; they will place a crucial role in overseeing all aspects of our central technology infrastructure.

Emmaus CAT is an integral part of The Right Rev John Arnold, Bishop of Salford's vision for the Diocese of Salford to 'Rebuild the Church, fit for future generations'. Our team looks forward to working collaboratively with the successful candidate, providing a wide range of support and training to strengthen our schools.

Yours sincerely

Catherine Anderson
Chair of Directors

Daniel Copley
CSEL/CEO





MISSION

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To assist in the mission of making Christ known to all people;

To assist parents, who are the prime educators of their children, in the education and religious formation of their children;

To be of service to the local Church – the Diocese – the Parish and the Christian home;

To be of service to society

VISION

We enable our schools to provide great Catholic education across Greater Manchester.

Our aim is simple; to ensure we have great schools, strong in faith, serving society.

As one Catholic Academy Trust we will work collegially to ensure that children get the very best Catholic education and faith formation.

STRATEGY

Strategic Focus 1

Mission. To promote a distinctive Catholic Mission and culture to ensure Emmaus CAT continues to be strong in faith.

Strategic Focus 2

Quality of Education. To ensure Emmaus CAT enables great schools to provide an ambitious curriculum for all pupils to flourish and serve society.

Strategic Focus 3

Academy Improvement. To build strong and sustainable infrastructure, making effect use of resources, enabling the Emmaus CAT school communities to serve society.

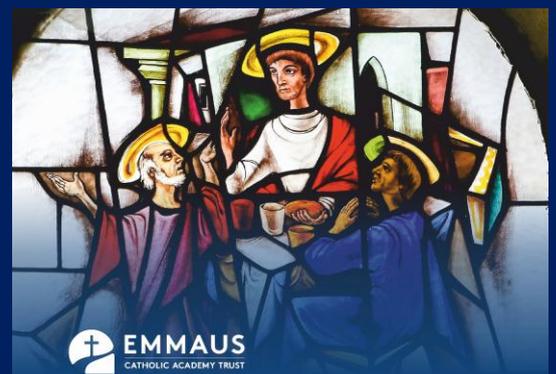
The Emmaus Catholic Academy Trust Prayer

Meet us, Lord, on the road to Emmaus,
Guide us on the path toward our destination,
and renew our strength as we continue to walk and commune with you.

Open our eyes, so we see the signs of your presence around us;

open our hearts, so we may receive your peace and love; and empower us to pass on to others the grace you have shared with us so freely.

Amen.





6 CRITICAL QUESTIONS

At Emmaus CAT we focus on the following six critical questions.

1) Why do we exist?

Our Mission

The mission of Emmaus Catholic Academy Trust is to provide great Catholic education across Greater Manchester.

1. To assist in the mission of making Christ known to all people;
2. To assist parents, who are the prime educators of their children, in the education and religious formation of their children;
3. To be of service to the local Church – the Diocese – the Parish and the Christian home;
4. To be of service to society.

2) How do we behave?

Our habitual Virtues are based on Luke 24: 'Stay with us Lord, on our Journey...'

Humility – Faithfulness - Service



3) What do we do?

We enable our schools to provide great Catholic education across Greater Manchester.

Emmaus CAT is one of three Catholic Academy Trusts within the Diocese of Salford. The footprint of the Emmaus CAT serves the Roman Catholic schools within the areas of Manchester, Oldham, Stockport, Tameside and Trafford.

As one Catholic Academy Trust we work collegially as a family of schools serving local parishes and communities to ensure children and pupils get the very best Catholic education and faith formation.

By the time children leave our schools, we want every pupil to have the curriculum knowledge, skills and character education to be of service to society.

Our schools are aligned in our mission and share our philosophy of working together to develop meaningful relationships between schools, parishes, families, communities, and the Diocese of Salford by continually supporting school improvement, faith formation and serving society.

Our Vision

To work collegially as a family of great schools, strong in faith, serving society.

The key strength of all the schools is that they are all distinctive and rooted within their parish communities. We intend to maintain the distinctive nature of each of the schools whilst sharing recognised good practice across the board to build an established CAT of excellence.

Emmaus CAT will enable a school to continue its journey in a truly collaborative and collegial environment with like-minded schools where children and pupils come first, are nurtured in such a way that they are able to develop fully, contribute positively to society and acquire a true sense of responsibility and freedom. We are proud to work both with our fellow Catholic CATs across the Diocese of Salford and a wide range of other schools, local education partners, and MATs (Multi Academy Trusts) across the region. In our CAT we share our unconditional support of the vulnerable and the challenged. Our commitment to parents is to care for, support and educate their child to the highest possible standards.

By joining our CAT, we support school leaders to share collaborative strategies on school improvement, curriculum, staff development; provide initial teacher training, planning and strengthen the capacity of individual schools.

Emmaus CAT reflects the journey that Jesus made after his resurrection. The Walk to Emmaus offers today's disciples, our whole CAT community, a parallel opportunity to rediscover Christ's presence in our lives, to gain fresh understanding of God's transforming grace, and to form friendships that foster faith and support spiritual development.

We aim to journey together with Christ, to recognise the Lord in our midst and to bear witness to the good news of God in Jesus Christ.



4) How will we succeed?

Our Philosophy – Aligned Autonomy

Our philosophy is aligned autonomy. We are aligned in our mission, vision and virtues as one organisation. We promote autonomy by recognising the unique context and ethos of each individual school serving their local parish community.

It is fundamentally important to us that we share the same mission, vision, virtues, and values. All Emmaus pupils and staff should benefit from our best collective practices. And we will all benefit from the collective resources, brand, and reputation of the Emmaus Catholic Academy Trust.

So why then do we retain the term autonomy? It is because we believe leadership and personal accountability are founded on ownership and self-direction. A culture of conformity can kill innovation and drive away the best staff. And standardisation fails to respond to changing needs and fails to adapt to a changing environment. The distinctive context of each school in the Emmaus CAT is unique and must be fully embraced and understood. Every school has strength and capacity. Every school has a part to play in developing the future strategy for the Emmaus CAT.

At Emmaus CAT we think it is the concept of aligned autonomy that is to be the foundation of our success: we are aligned on our mission, vision, virtues, and values – these are our non-negotiables. Nonetheless, because we are determined to create a healthy Christ centred and child centred organisation, the people who serve and work for and with us must also have agency and self-determination.

At Emmaus CAT, we passionately believe in schools having their own individuality underpinned by common principles, schools' benefit from maintaining their own identity with access to shared best practise across a range of schools. This enables schools to focus on the key priorities of teaching and learning, whilst the CAT leads on financial, operational and resource management and provides high quality core and universal support for school improvement. With the educational landscape changing at such an unprecedented rate, the CAT aims to work by means of collegiality to ensure that each school within Emmaus CAT continues to thrive, leading to improved educational outcomes and formation for all.

Curriculum Knowledge and Academic Rigour

We know our core business. Children and pupils are at the heart of our CAT. Our vision is all focused around children and pupils getting the very best Catholic education and formation. All children are entitled to a rich curriculum and to the powerful knowledge which maximises life chances. Children need powerful knowledge and character education to understand and interpret the world. Our children will leave our schools ready to be of service to society.

Emmaus Talent is Key

At Emmaus CAT we believe talent is key. We want to recruit and retain the best people; leaders, teachers, and staff. We want to ensure we know where our next talented staff are coming from. We fully support and encourage career development opportunities and experiences for our staff. Our talented people are our most significant resource. We want a healthy Catholic organisation where all our staff feel fully valued and excel professionally, personally and in faith.



5) What is most important, right now?

Strategic Priorities–2025/2026

Strategic Focus Area 1:

Mission

1. To promote a distinctive Catholic Mission and culture to ensure Emmaus CAT continues to be **strong in faith**.

Strategic Focus Area 2:

Quality of Education

2. To ensure Emmaus CAT enables great schools to provide an ambitious curriculum for all pupils to flourish and **serve society**.

Strategic Focus Area 3:

Academy Improvement

3. To build a strong and sustainable infrastructure, making effective use of resources, enabling the Emmaus CAT school communities to **serve society**.

Emmaus CAT currently educates approximately 9,338 children, and employs approximately 1,180 staff.

- English Martyrs RC Primary School – 225
- Holy Family RC Primary School – 214
- Holy Rosary RC Primary School – 234
- Mount Carmel RC Primary School – 455
- Saint John Henry Newman RC College – 1502
- Our Lady of the Rosary RC Primary School – 235
- St Antony’s RC High – 686
- St Anne’s RC High School – 607
- St Anne’s RC Primary School, Stockport – 227
- St Chad’s RC Primary School – 230
- St Christopher’s RC Primary School, Tameside – 251
- St Dunstan’s RC Primary School – 329
- St Edmund’s RC Primary School – 238
- St Edward’s RC Primary School – 266
- St Francis RC Primary School – 248
- St Herbert’s RC Primary School – 333
- St John Bosco RC Primary School – 223
- St John Fisher RC Primary School – 246
- St Joseph’s RC Primary School, Oldham – 227

- St Kentigern’s RC Primary School – 454
- St Margaret Mary’s RC Primary School – 342
- St Matthew’s RC High School – 1319
- St Mary’s RC Primary School – 114
- St Mary’s RC Primary School, Failsworth – 458
- St Patrick’s RC Primary School, Manchester – 196
- St Patrick’s RC Primary School, Oldham – 213
- St Stephen’s RC Primary School – 410
- St Winifred’s RC Primary School – 401

With the schools below joining 2025/2026, Emmaus CAT will educate approximately 13,250 children and employ approximately 1,800 staff.

- St Thomas More RC College – 778
- St Malachy’s RC Primary School – 233
- Corpus Christi RC Primary School – 349
- St Anne’s RC Primary School, Oldham - 232
- St Theresa’s RC Primary School, Oldham – 162
- St Monica’s RC Primary School – 334
- St Joseph’s RC Primary School, Shaw – 503



IT TECHNICAL MANAGER

Salary: Grade 9, SCP 36 – 40, £47,181 - £51,35



The Emmaus Catholic Academy Trust is committed to providing outstanding support to our schools through secure, resilient, and forward-thinking digital and technical systems. We are expanding our central team and seeking to appoint an IT Technical Manager to support the Head of IT in the strategic development, delivery, and maintenance of our CAT-wide IT infrastructure.

This post is suited to an enthusiastic and proactive IT professional with strong technical and leadership skills, and the drive to enhance and manage the digital systems that underpin our Trust.

Working closely with the Head of IT, the IT Technical Manager will help ensure central IT services remain secure, resilient, and aligned with the Emmaus IT Strategy. The role includes overseeing the internal IT service desk, managing central IT projects such as Microsoft 365 migrations, ensuring cyber security compliance, and supporting schools in meeting the Department for Education's core digital and technology standards.

The role will add capacity to the central IT team, supporting continuous improvement of systems, service management processes, and Trust-wide digital development. The IT Technical Manager will also provide professional technical support, oversee maintenance and upgrades, and deliver training to promote effective use of technology across the organisation.

This position will play a key role in ensuring new schools joining Emmaus CAT are successfully integrated into our centralised systems following conversion.

Contract/Hours of work:

Permanent, Full Time, All Year Round

Salary:

Grade 9, SCP 36 – 40, £47,181 - £51,356

Location:

Based at the CATs Central Offices in Sale with frequent travel to schools across Greater Manchester.

Our offices are easily accessible from the M60 (J7), the A56 from Manchester City Centre and are within walking distance from the nearest Metrolink Tram station with exceptional amenities.

Line Management:

The IT Technical Manager will report to the Head of IT Services

Key contacts:

The IT Team, the Emmaus CAT central team, Headteachers and Director of Operations

Please contact Jodie Urmston, Office Manager via email; recruitment@emmauscat.com for further details and an application form



IT Technical Manager

Job Description

The post holder will report directly to the Head of IT Services

Main purpose of the role:

The IT Technical Manager will place a crucial role in overseeing all aspects of our central technology infrastructure, driving system improvements, ensuring data security and supporting operational needs across the central team.

Key responsibilities:

The following is typical of duties the post holder will perform; however, it is not necessarily exhaustive and other duties of a similar level and nature may be required from time to time.

- Ensure compliance with relevant industry regulations, best practices, and company policies, while supporting schools in achieving alignment with the Department for Education's six core digital and technology standards by 2030.
- Work closely with departments across the organisation to understand system requirements and deliver solutions that enhance productivity and efficiency, ensuring alignment with the Emmaus IT Strategy.
- Oversee the internal IT service desk operations, including monitoring and analysing support tickets to identify recurring issues and trends, and implementing proactive measures to improve service delivery and reduce incidents.
- Lead on central IT projects from conception through to implementation, such as school Microsoft 365 migrations, ensuring timely, cost-effective delivery and alignment with organisational objectives.
- Lead and manage the IT requirements of the central team, ensuring the development and performance of systems in place
- Provide consistent support and engagement, ensuring timely troubleshooting of issues.
- Conduct regular training sessions to keep the team updated on the latest technological advancements and best practices.
- Develop and maintain systems to ensure stability, scalability and alignments with the Emmaus CAT IT strategy

- Oversee system upgrades, maintenance, and troubleshooting to minimise downtime
- Ensure timely and effective support for internal users, addressing issues related to hardware, software and network connectivity
- Provide high quality support as needed, maintaining professionalism and technical accuracy
- Establish, monitor and continuously improve IT service management processes
- Implement and enforce IT security protocols to protect the organisations data and resources.
- Regularly assess risks and address vulnerabilities through proactive system updates and monitoring.
- Evaluate and recommend technology purchases and upgrades, aligning with business needs and budget constraints.
- Working closely with the Head of IT ensure the integrity, reliability and security of the IT infrastructure
- Working closely with the Head of IT develop and enforce IT policies and procedures to ensure compliance with RPA requirements

General

- Actively contribute to and promote the overall ethos and values of the school and the wider CAT.
- Maintain consistently high standards of professional conduct, tact and diplomacy at all times in dealing with pupils, parents, staff and colleagues, external agencies and any other visitors to the school or Emmaus CAT.
- Maintain absolute confidentiality and exercise discretion with regard to staff/pupil information and the CAT's business at all times.
- Act as an ambassador for the Diocese, school and the wider CAT within the local community and beyond, ensure that the ethos and values of Emmaus CAT are promoted and upheld at all times.
- Undertake any other reasonable tasks and responsibilities requested by the Headteacher or leadership team which fall within the scope of the post.
- Display resilience, motivation and commitment to support Emmaus CAT and the school, and being of service to the Diocese of Salford and its Catholic Community.

- Be flexible and proactive in meeting the needs of the school/CAT.
- Emmaus CAT and its employees are expected to support the Catholic aims and visions of the CAT, however, there is no requirement to be a practicing Catholic.

Other

The above list is not exclusive or exhaustive, and Emmaus CAT may require the post holder to undertake duties commensurate with the level of the role. As part of your wider duties and responsibilities, you are required to promote and actively support the Emmaus CAT's responsibilities towards safeguarding.

Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It is not just about the very old and the very young, it is about everyone who may be vulnerable.

Method of Working

Emmaus Catholic Academy Trust expects all staff to work effectively as part of a team or teams. As a minimum, this requires a clear appreciation of the Catholic faith, our special ethos and commitment to serving society, dealing with people politely and tactfully, communicating with colleagues both formally and informally, modelling the Catholic Education Service and the Emmaus CAT's Code of Conduct and reflecting the Diocesan values. You must carry out your duties with due regard to current and future policies, procedures and relevant legislation. These will be drawn to your attention in your induction, ongoing performance reviews and through Emmaus CAT communications. All staff are required to maintain confidentiality as required.

Public Relations

Considerable importance is attached to the public relations aspect of all work undertaken by Emmaus CAT staff.

It is a prime objective therefore that staff will at all times project to the public the image of the Emmaus CAT as keen to assist wherever possible, and positively promote the work that is carried out.



This job description forms part of the contract of employment of the person appointed to the post. It reflects the position at the present time only and may be reviewed in negotiation with the employee in the future. Appointment is subject to the current conditions of employment in the Joint National Council Agreement on Pay and Conditions of Service Handbook (the Green Book)





Person Specification

Qualifications	Essential/Desirable
Bachelor's degree in information technology, Computer Science, or a related field or ITIL certification.	D
Commitment to continuous personal development including undertaking qualifications in key areas	E
Experience	
Minimum of 5 years of experience in IT management or a related role, with a proven track record of managing IT systems and leading a team.	E
Experience of Microsoft 365, Azure and Teams administration, alongside other Microsoft products	E
Experience of managing Cyber security	E
Prior experience in a technical user-facing IT position	E
Knowledge of Arbor and SharePoint support and maintenance	D
Familiarity with the DfE Digital Standards	E
Strong understanding of network infrastructure (switching, routing, VLANs) and wireless networking technologies.	E
Skills and Aptitudes	
Proficiency in system administration, network management, database management, and cybersecurity principles.	E
Ability to share technical knowledge with non-technical colleagues	E
Strong problem-solving, communication, and interpersonal skills; able to work collaboratively with internal and external stakeholders	E
Able to work in accordance with the CAT safeguarding policies and procedures	E
Special Requirements	
Satisfactory enhanced clearance with the Disclosure and Barring Service (DBS)	E
Pre-Employment Health Check	E

An appropriate understanding of child protection and data protection	E
Willingness and ability to travel to schools across the CAT and attend various key events	E
The ability to work under pressure and manage conflicting demands	E
Full driving licence	E
Strong organisational and time management skills with the ability to delegate appropriately	E

HOW TO APPLY



EMMAUS Catholic Academy Trust

Jackson House, Sibson Road, Sale, M33 7RR

0161 470 5114

CSEL/CEO - Daniel Copley

enquiries@emmauscat.com
Company No. 12206105

www.emmauscat.com

[X@EmmausCAT](https://twitter.com/EmmausCAT)

Applications need to be made using the CES application form, available from the Emmaus website

Closing date: Monday 9th March 2026 at 9am

We will be shortlisting on Friday 13th March 2026 and successful candidates will be informed in due course.

Interviews will take place: Friday 20th March 2026

Please return completed application forms and supporting documents to Jodie Urmston, Office Manager at recruitment@emmauscat.com

