



## St. Wulstan's R.C. Primary School

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[www.stwulstans.co.uk](http://www.stwulstans.co.uk)

**Headteacher: Miss F Hadfield**

### HLTA, based in EYFS

Dear Applicant

Thank you for your interest in our HLTA vacancy.

The Governing Board of St. Wulstan's RC Primary School is seeking to appoint an enthusiastic, forward-thinking and adaptable Teaching Assistant, Level 4 (Grade 7), 32.5 hours per week, starting 1<sup>st</sup> September 2026, (term time only, plus 5 INSET days) who will make a positive impact on ensuring excellent outcomes for our children.

We are looking for a motivated HLTA to join our Early Years team. Working under the guidance of the class teacher you will:

- Plan, deliver and assess learning activities for groups and individuals across the EYFS, contributing to whole-class teaching as required
- Support the development of children's communication, language and literacy (with a strong emphasis on CLL and early reading), numeracy and personal development
- Create a purposeful, nurturing learning environment that reflects children's interests and cultural backgrounds
- Develop and implement pupil-focused plans, contribute to assessments, record progress and help ensure children make strong, sustained progress
- Work collaboratively with staff, parents, external agencies and volunteers; contribute to team meetings and support induction and mentoring of other teaching assistants where appropriate
- Contribute to the Catholic life of the school through supporting liturgy, prayer and pupils' spiritual, moral and cultural development

This role may also suit an early career teacher seeking valuable classroom experience while working in an experienced, supportive setting.

Please have a look at our school website to find out more about our special school. We are also on Facebook and Twitter!

**Believe to Achieve: Love God, Love Learning, Love One Another**  
*love forgiveness respect honesty friendship*

Visits to our school are very welcome by appointment, just telephone the school office to arrange a mutually convenient time. Applicants must apply using a CES application form, which can be obtained along with a full application pack from the school website or from the Lancashire County Council website.

Please note that references will be sought on all shortlisted candidates prior to interview.

Employees of St. Wulstan's R.C. Primary School have a responsibility for, and must be committed to, safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm.

The deadline for applications is 12 noon on Friday 29<sup>th</sup> May 2026 with interviews taking place shortly after.

Application forms and completed applications are available from and should be emailed to: [bursar@st-wulstans-greatharwood.lancs.sch.uk](mailto:bursar@st-wulstans-greatharwood.lancs.sch.uk)

If you are ready for a new and exciting challenge and you would like to join us on the next stage of our journey, then we would love to hear from you!

Yours sincerely

Miss Fiona Hadfield  
Headteacher

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