

Senior Trust Fundraiser

Appointment Type: Full-time, permanent **Working hours:** 35 hours per week (Monday - Friday), with potential for reduced hours **Location:** Cathedral Centre, 3 Ford Street, Salford, M3 6DP **Salary:** £38,155 - £42,303 per annum dependent on experience.

About: We are seeking a dedicated and motivated Senior Trust Fundraiser to support and grow funding streams for the Diocese of Salford, particularly through trusts, grants, foundations, and legacies. This is an exciting opportunity to contribute to the implementation of our ambitious Property Strategy and help secure vital funding for capital and revenue projects.

Key Responsibilities

- Collaborate with the Head of Projects and Operations and external consultants to secure funding for projects within the diocese, with a focus on trusts, grants, and foundations.
- Work with the Property Team to develop high-quality, tailored grant proposals for parishes and the diocese.
- Maintain a comprehensive database of funders, opportunities, and grant applications.
- Manage and evaluate bids to ensure optimal outcomes.
- Build and sustain strong relationships with funders and donors.
- Research new funding opportunities and prepare grant applications.
- Coordinate with internal teams to create promotional materials and fundraising plans.
- Monitor and report on fundraising progress to senior management and trustees.

Person Specification

Essential:

- Minimum of two years' experience in an income generation or fundraising environment.
- Proven success in securing funding from trusts and grant-making bodies.
- Strong written communication and presentation skills.
- Excellent organisational and project management abilities.
- High attention to detail and ability to work under pressure.

Desirable:

- Experience with National Lottery Heritage Fund applications.
- Fundraising qualification and experience working with statutory bodies.
- Familiarity with the Catholic Church's structures and ethos.

Additional Information

- 25 days annual leave, plus statutory holidays and 5 extra closure days over Christmas and New Year.
- This post requires a DBS check and adherence to safeguarding policies.
- The role aligns with the values and ethos of the Diocese of Salford.

Closing date for applications: 12 noon on Monday 24th March 2025

Please contact the HR department for an application pack or if you have any queries about the role: Telephone: 0161-817-2203 □ Email: HR@dioceseofsalford.org.uk