

Cathedral Estate Caretaker

Appointment Type: Full-time, permanent **Working hours:** 35 hours per week, Tuesday - Saturday with some flexible working **Location:** Cathedral Estate including the Cathedral, Cathedral Presbytery (Cathedral House) Cathedral House, 250, Chapel Street, Salford, M3 5LE. **Salary & benefits:** £24,983 - £30,710 per annum, 25 holidays, plus statutory bank holidays and 5 Diocesan closure days.

About: The Diocese of Salford are looking for a Cathedral Estate Caretaker to integrate and unify caretaking and maintenance support across buildings within the Cathedral Estate: Church and Cathedral Presbytery, known as Cathedral House.

What we are looking for: We are looking for an individual with excellent skills to provide general caretaking support to the interior and exterior of the Cathedral Estate and grounds to ensure a safe, secure, and welcoming environment and that facilities are maintained to the highest standards. The post holder will be willing to undertake relevant training, e.g., COSHH, Health & Safety at Work. They must be committed to promoting high standards of services across the campus while being reliable, self-motivated and with a proactive work ethic.

What you will need: The successful candidate will have experience of caretaking buildings to a required standard. Experience of using alarm systems/security, cleaning building interiors, carrying out general cleaning and carrying out minor repairs & maintenance. They will have competency in basic building repairs and maintenance with an ability to undertake basic maintenance and improvement tasks e.g., small DIY or repairs. Ability to deal with emergencies and problems in a positive and systematic manner is essential.

Safeguarding: The Diocese of Salford is committed to safeguarding and promoting the welfare of children and young people. The post-holder will be expected to contribute to a positive culture of safeguarding within the organisation. **This post is subject to an Enhanced Disclosure by the Disclosure and Barring Service and barred list checks will be undertaken for working with adults. All employees of the Diocese are expected to work to promote the safeguarding of vulnerable groups.**

They must familiarise themselves with and adhere to the procedures on how to deal with allegations or concerns of abuse and the Church's Safeguarding Policies and Procedures which can be found at <http://www.catholicsafeguarding.org.uk/national-safeguarding-standards/national-safeguarding-policy>

Closing date for applications: 12 noon on Monday, 5th February 2024

Please visit our website: <https://www.dioceseofsalford.org.uk/news/vacancies/> where you can find further information including our Privacy Notice and / or to download an application pack.

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